

Please fill in legibly and sent to the Organiser to the fax number +48 71 335 22 75 or at info@kaizen-institute.pl

I hereby register the following participants in the 16<sup>th</sup> European KAIZEN™ Congress:

Name and surname	Position	Contact data	Day 1 Chosen KAIZEN™ Stream*	Day 2 Chosen Gemba Walk (please fill in the name of a Company and type of transport)	Day 3 Chosen Workshop Day group (please fill in the name of a Company and type of transport)	Safety shoes	I agree to the processing of data for marketing purposes by the organizer**	I agree for processing personal data for organiza- tional purposes connected with the Congress**	I accept the Conditions of Participation**
		Tel: @:		Company: <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	Company:. <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	<input type="checkbox"/> Own shoes <input type="checkbox"/> Organizer's	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<hr/> Participant Signature
		Tel: @:		Company: <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	Company: <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	<input type="checkbox"/> Own shoes <input type="checkbox"/> Organizer's	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<hr/> Participant Signature
		Tel: @:		Company: <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	Company: <input type="checkbox"/> Own transport <input type="checkbox"/> Bus	<input type="checkbox"/> Own shoes <input type="checkbox"/> Organizer's	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Participant Signature	<hr/> Participant Signature

\* the order of applications determines the allocation to the group; \*\*the consent has to be given by each participant on the application form

## Invoice data:

Company name	VAT Number	HQ address

## Costs of participation:

1st, 2nd and 3rd day*:	3900 PLN + 23% VAT
1st and 2nd day:	2900 PLN + 23% VAT
1st day:	1900 PLN + 23% VAT
2nd day:	1500 PLN + 23% VAT
3rd day:	1500 PLN + 23% VAT

For participants, who will fill in an application form by:

- 30<sup>th</sup> June - 20% discount**
- 30<sup>th</sup> September - 15% discount**
- 31<sup>st</sup> October - 10% discount**
- from 1<sup>st</sup> November - regular price.**

\*Price includes: participation in lectures, participation in Kaizen Stream, visit in the partner company, conference materials, catering and the evening banquet, transport to and from the visited company and participating in the 3rd day KAIZEN™ Workshops.

**Conditions of participation:** 1. The condition of participation is to send by e-mail or fax completed application form and payment. 2. Payment should be settled within 7 days from the day of sending completed application form, by bank transfer titled "KAIZEN Congress" and in accordance with data included in the application. 3. After receiving payment, Organizer will send e-mail confirmation, which entitles to participate in the Congress. 4. By sending application form the participant agrees to process all included personal data by Organizer for organizational and information purposes. 5. Program of the Congress has been confirmed. The Organizer reserves the right to change the program. 6. Resignation from participating, without any additional costs is possible 25 days before the first day of Congress. 7. In case of resignation 14 days at the latest, before the first day of Congress - The Organizer will charge a processing fee of 50% of the cost of participation. 8. When the cancellation is made later (or participant does not appear on the Congress) there will be incur cost in the amount of 100% of participation fee. 9. If by Organizer fault the Congress is cancelled, Participants will get the full refund. 10. Available discounts for the participation fee does not add up. 11. Allocation to particular groups on the second day of Congress is conditioned by the order of applications. 12. The entry for the KAIZEN™ Stream, Gemba Walk and KAIZEN™ Workshop Day is conditioned by the order of applications. 13. Congress is an event recorded in the video and photorelation. Participation in the Congress is equal to the agreement for the publication of the image in promotional materials related to the Congress (brochures, articles, presentations, on social media channels and the website of KIPL and Media Partner of the Congress).

### Please be advised that:

- The Administrator of your personal data is Kaizen Institute Poland with its registered office in Wrocław at ul. Korejska 13, hereinafter referred to as the Administrator
- Your personal data will be processed for organization and information about the European Kaizen Congress and will not be shared with other recipients
- The basis for the processing of your personal data is the application for the European Kaizen Congress
- Providing the data is necessary to accept the application. In case of no providing the data, acceptance of the application is impossible
- You have the right to:
  - requests from the Administrator to access your personal data, theirs
  - rectification, deletion or limitation of personal data processing,
  - raise objections to such processing,
  - data transfer,
  - lodging a complaint to the supervisory body,
  - withdrawal of consent for the processing of personal data
- Your personal data is not subject of automated decision making, including profiling
- Your personal data will be kept for 5 years.

I declare that the fee for the participation of the above mentioned persons in the amount:  will be credited to the account of the Organizer within 7 days of notification.

Please, issue a pro-forma invoice.

Applicant accepts the issuance and transfer by the organizer invoices, corrective and duplicate invoices in electronic format PDF:

Yes, address:

No

## Contact person:

## Bank transfer details:

Kaizen Institute Poland Spółka z ograniczoną odpowiedzialnością Sp. k., 52-121 Wrocław, ul. Korejska 13, VAT: 899-281-11-76, Bank: 25 1050 1575 1000 0090 3118 4683

name surname tel. e-mail